FCC Post-Auction Station Repacking Webinar
June 5, 2018
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Disclaimer

These slides, prepared by Commission staff, present an unofficial summary of FCC rules, orders, and public notices. Nothing herein is intended to supersede any provision of the Commission's rules, orders, or public notices. Should this summary vary from the Commission's rules, orders, or public notices, the official adopted documents govern.
Reimbursement Funds Are Available and Flowing

• $1.742 billion allocated as of April 16, 2018 (92.5% of total estimates).

• Stations and MVPDs have been able to draw down against their allocation by submitting invoices for eligible costs incurred.

• Approved invoices are paid in full up to the allocation amount.
Transition Timeline & Key Dates

• Form 387 transition progress reports: file quarterly (next due July 10, 2018), and also at following milestones:
  ▪ 10 weeks before end of assigned phase completion date (Sept. 21 for most Phase 1);
  ▪ 10 days after completion of all construction; and
  ▪ 5 days after ceasing broadcasting on pre-auction channel.

• Phase One testing date begins Sept. 14, 2018, and ends Nov. 30, 2018.

• Phase Two testing date begins Dec. 1, 2018, and ends April 12, 2019.
Update Your 399!

• File revised Form 399 estimates if plans change
  ▪ Both increases and decreases to estimates should be filed
  ▪ Verified revised estimates will be used to calculate future allocations
LPTV/Translator Special Displacement Window

- Special Displacement Window closed June 1.
- All applications considered filed on the last day of the window and processed according to existing rules.
- Priority to displaced analog-to-digital replacement translators and new digital-to-digital replacement translators.
- Applicants will have an opportunity to resolve MXs through settlement or engineering amendments that will be submitted during a settlement window.
- Remaining MX applications subject to competitive bidding.
Ray Baum’s Act

- The Reimbursement Fund may be supplemented with an additional up to $750 million to reimburse full power and Class A TV stations and MVPDs.
- Provides $150 million for LPTV/translator television stations.
- Provides $50 million for FM radio stations.
- Provides $50 million for consumer outreach.
- Requires completion of implementing rulemaking, including lists of reasonable eligible costs and procedures, within 1 year from enactment of the legislation.
- Extends the deadline for the FCC to make payments until July 3, 2023.
To assure prompt payment, it is important to be sure invoices are correctly submitted.

FAQs and other resources available to help with forms: http://www.fcc.gov/incentiveauctions/reimbursement

List of Regional Coordinators: https://www.fcc.gov/about-fcc/fcc-initiatives/incentive-auctions/transition-schedule

Reimbursement Help Desk: reimburse@fcc.gov or (202) 418-2009
Helpful Hints For Reimbursement Submissions

• Ensure the data entered in Form 399 matches the invoice:
  ▪ vendor name;
  ▪ EIN/TIN;
  ▪ invoice date;
  ▪ number, due date;
  ▪ dollar amount; and
  ▪ station name, call sign, and facility ID.

• Upload an invoice only once for the first line item. It can later be associated with multiple line items using a drop down menu.
Helpful Hints For Reimbursement Submissions (cont.)

• Ensure the “Reimbursement Contact” identified on Form 399 is accurate.

• Timely respond to requests for information from the fund administrator.

• Avoid allowing fund administrator e-mails to be diverted as spam.
• Do not delete an invoice unless instructed to do so.
  ▪ Upload a new invoice if needed. The system will use the most recent version.

• If an invoice is divided among multiple entities, document how it is divided and the reason.

• If requesting a partial payment (e.g., upgrades), include a cover letter identifying the reimbursement amount requested.
Helpful Hints For Reimbursement Submissions (cont.)

• Submit invoices when they are ready even if others are still under review. Invoices are reviewed individually as they are received.

• Have a vendor quote on file for all equipment reimbursement requests (e.g., transmitter, antenna, transmission line, etc.).
  ▪ If a vendor quote was not provided during the cost estimate phase, one must be provided along with the vendor invoice when requesting reimbursement.
• For professional services, reimbursement requests must be accompanied by a supporting vendor invoice that clearly identifies the period of time over which services were performed. Specifically:

  ▪ **Time and Material Billing**: Must specify hours worked by resource, the associated rate(s)/hour, and description of the activities performed by each resource. Project management services must be billed as time and materials.

  ▪ **Fixed Fee Billing**: If the underlying vendor invoice is billed as a fixed fee, you must submit a copy of the vendor quote that provides a cost and activity “build-up” to support the fixed fee. Invoice must specify time period covered by the invoice, description of services rendered, and amount due.
Q & A
FCC Reimbursement Help Desk

(202) 418-2009

reimburse@fcc.gov
Webinar Archive

https://apts.org/events/webinars-and-conference-calls

https://stationmanagementcenter.org
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