



Compliance

I. Open Meetings

Must provide 7-days' advance notice of open board, board committee and CAB meetings by:

- a. posting notice on the station website;
- b. broadcasting notice on-air between 6 a.m. and 11 p.m., as shown by the station's log;
- c. placing notice in the "Legal Notices" of a local newspaper in general circulation in primary coverage area; or
- d. recorded announcement accessible on the station's phone system.

II. Closed Meetings

Must document and make available to the public the specific reason(s) for closing a governing body and its committee meetings, either at the station's central office or on its website, within 10 days of the closed meeting.

III. CAB Advice

CAB must advise station's governing body whether the station's programming and significant policies are meeting the specialized educational and cultural needs of the communities served by the station, and to make recommendations the CAB deems appropriate to meet such needs.

IV. CPB's Employment Statistical Report

Must be made available for review by the public at the station's central office and each location with 6 or more full-time employees.

V. Donor Information

Stations that share donor/contributor's personal information with a Non-affiliated Third Party must:

- a. clearly and conspicuously notify donor/contributor that the station may release its Personal Information to Non-affiliated Third Parties;
- b. advise the donor/contributor before any disclosure that they have the right not to have this Information disclosed; and
- c. explain to the donor/contributor how to exercise that non-disclosure option.

VI. Station Website Must Include

- Station Senior/Executive Management: Names, titles and contact information;
- Governing Body: Names;
- CAB Members: Names;
- Financial Statement: Most recent audited or unaudited financial statement, if permitted; and
- AFR or FSR.

VII. Post on Station Website or Make Available at Station's Central Office

- Diversity Statement; and
- Local Content and Services Report.

VIII. Training Requirements

- Harassment Prevention: Annual training for all officers, employees and interns; and
- CPB: Stations must attend at least one CPB-sponsored session annually.

IX. Hotline

1-202-879-9655



Corporation
for Public
Broadcasting